

Exhibitor Registration Form

Dear Exhibitor,

On behalf of the Planning Committee, I am so pleased you are interested in exhibiting at the Nineteenth International Conference on Shaken Baby Syndrome. Exhibiting is a terrific opportunity to display your products, services, or programs to a highly motivated, multi-disciplinary population of professionals. This year we anticipate close to 600 attendees, including medical professionals, law enforcement professionals, case investigators, attorneys, family members, social workers, and prevention advocates.

Exhibits will be held in the main ballroom pre-function space near the Keynote Presentations, which will provide the greatest traffic flow.

Below is some critical information pertaining to your involvement with the conference.

Exhibit Fees

The rate to exhibit at the conference is \$500 for organizations and \$250 for nonprofit organizations. This fee can be processed by calling the conference assistant at (801) 447-9360 ext. 112 and submitting credit card information, or by mailing a check to the NCSBS address listed below. All payment must be received prior to the conference. This exhibit fee does not include registration to the conference. If interested in attending the keynote presentations, breakout session and access to the breaks, you can register at <u>DontShake.org/Conferences</u>.

Exhibit Set-Up

Setup of the exhibit booth can be done starting 7:00 AM on Sunday, September 15, 2024. All exhibitors must check in with the registration desk prior. The registration desk will be open from 12:00 PM – 6:00 PM on Saturday, September 14th and starting at 7:00 AM on Sunday, September 15th. Each booth will have a sign with the organization name on it. A standard exhibit space includes the following amenities:

- 1 6' draped table
- 1 electrical outlet (upon request only)
- 2 chairs

Shipping Information

All materials can be shipped directly to the Little America Hotel. They need to be delivered no earlier than 3 days prior to the conference beginning (September 12, 2024). Boxes must weigh no more than 50 lbs and need to be numbered (i.e., Box 1 of 2; Box 2 of 2). The shipping address is below:

Nineteenth International Conference 9/15- 9/17 "Name of Exhibitor" Attention: Megan Butters Little America Hotel 500 Main Street Salt Lake City, Utah 84101 Please include your return address if you would like materials sent back upon completion of the conference.

Note: All materials distributed at the conference must be approved prior to distribution by the conference committee. Materials can only be distributed at your exhibit table. Distribution in presentation rooms is strictly prohibited. As a non-profit agency, we are not able to promote groups/organizations with commercial interest.

Please fill out the below information

| Organization | | | |
|----------------------|-------------------------|--|---|
| Name | Title | Credentials | |
| Address | | | |
| City | State/Prov | Postal Code | |
| Telephone | Fax | | |
| Email | | | |
| | - | o? (extra charges may apply) xtra charges <u>will</u> apply) | |
| Please describe type | e of organization and n | naterials that will be displayed: | |
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conference registration paid for in full. Cancellation refund will not be provided after August 31st, 2024. Written request for cancellation must be submitted prior to this date. Any refund provided will receive a \$50 processing fee.

Signature_____

Date_____

Please submit exhibit form to: National Center on Shaken Baby Syndrome Trachelle Hilton-King/Conference Director <u>thiltonking@dontshake.org</u> (801) 447-9360 ext. 112